

# ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 09/28/2017		2. CONTRACT NO. (If any) EP-W-17-001		6. SHIP TO: a. NAME OF CONSIGNEE SRRPOD	
3. ORDER NO. 0003		4. REQUISITION/REFERENCE NO. PR-OLEM-17-00395			
5. ISSUING OFFICE (Address correspondence to) SRRPOD US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3805R Washington DC 20460				b. STREET ADDRESS US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3805R	
				c. CITY Washington	e. ZIP CODE 20460
7. TO: MELISSA ASHCRAFT				f. SHIP VIA	
a. NAME OF CONTRACTOR ABT ASSOCIATES INC.				8. TYPE OF ORDER	
b. COMPANY NAME				<input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY REFERENCE YOUR: Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
c. STREET ADDRESS 55 WHEELER ST				Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
d. CITY CAMBRIDGE		e. STATE MA	f. ZIP CODE 02138		
9. ACCOUNTING AND APPROPRIATION DATA See Schedule				10. REQUISITIONING OFFICE Office of Emergency Management	

11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input type="checkbox"/> a. SMALL <input checked="" type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED <input type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOSB PROGRAM <input type="checkbox"/> h. EDWOSB				12. F.O.B. POINT Destination	
13. PLACE OF a. INSPECTION Destination		b. ACCEPTANCE Destination		14. GOVERNMENT B/L NO.	
				15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) Multiple	
16. DISCOUNT TERMS					

## 17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)	
	DUNS Number: 043397520 The term and conditions of contract EP-W-17-001 are hereby incorporated by reference. Services rendered under this task order are for severable services. This is a time-and-materials task order and is Continued ...						
18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)	
21. MAIL INVOICE TO:							
a. NAME RTP Finance Center							
b. STREET ADDRESS (or P.O. Box) US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts						\$675,195.00	17(i) GRAND TOTAL
c. CITY Durham						\$160,239.00	
d. STATE NC							
e. ZIP CODE 27711							

22. UNITED STATES OF AMERICA BY (Signature)		09/28/2017		23. NAME (Typed) Tiffany Wilson TITLE: CONTRACTING/ORDERING OFFICER	
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**ORDER FOR SUPPLIES OR SERVICES**  
**SCHEDULE - CONTINUATION**

PAGE NO  
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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER 09/28/2017	CONTRACT NO. EP-W-17-001	ORDER NO. 0003
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ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	<p>subject to the Limitation of Cost and Limitations of Funds Clauses.</p> <p>The contractor shall perform services in accordance with the attached Statement of Work. This procurement is for one 12-month base year period with four (4) 12-month option year periods.</p> <p>BASE YEAR PERIOD OF PERFORMANCE: 09/28/2017 - 09/27/2018</p> <p>This is a Time-and-Materials (T&amp;M) task order that is incrementally funded in the amount of \$75,000.00. The task order base year ceiling price is \$160,239.00 which the vendors is not authorized to exceed at its own risk. The task order base year period amount with four (4) option year periods total is \$835,433.00.</p> <p>TOCOR: NANCY ABRAMS Admin Office: SRRPOD US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3805R Washington DC 20460 Period of Performance: 09/28/2017 to 09/27/2018</p>					
0001	<p>BASE YEAR PERIOD OF PERFORMANCE: 09/28/2017 - 09/27/2018</p> <p>THE CONTRACTOR SHALL PERFORM THE TASK AND/OR DELIVERABLES OUTLINED IN THE BASE YEAR PERIOD</p> <p>TASK 1: ENSURING EFFECTIVE MANAGMENT OF RESOURCES AND DELIVERABLES TASK 2: PREPARING THE WORK PLAN TASK 3: DEVELOPING RREP REGIONAL REPORT TEMPLATE TASK 4: SUPPORTING ONSITE REGIONAL EVALUATIONS, TABLE-TOP EXERCISES, AND Continued ...</p>					

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$0.00

**ORDER FOR SUPPLIES OR SERVICES**  
**SCHEDULE - CONTINUATION**

PAGE NO  
3

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER 09/28/2017	CONTRACT NO. EP-W-17-001	ORDER NO. 0003
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ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	EVALUATION OF IMT EXERCISES TASK 5: DEVELOPING REGIONAL POST-EVALUATION REPORTS  Delivery: 09/28/2017 Accounting Info: 17-T-D3C-303D72-2505-17D3C17010-001 BFY: 17 Fund: T Budget Org: D3C Program (PRC): 303D72 Budget (BOC): 2505 DCN - Line ID: 17D3C17010-001 Funding Flag: Partial Funded: \$10,000.00 Accounting Info: 17-H-D3C-303D91-2505-ZQ00-17D3C17010-0 02 BFY: 17 Fund: H Budget Org: D3C Program (PRC): 303D91 Budget (BOC): 2505 Job #: ZQ00 DCN - Line ID: 17D3C17010-002 Funding Flag: Partial Funded: \$10,000.00 Accounting Info: 17-18-B-D3C-301DC3-2505-17D3C17010-003 BFY: 17 EFY: 18 Fund: B Budget Org: D3C Program (PRC): 301DC3 Budget (BOC): 2505 DCN - Line ID: 17D3C17010-003 Funding Flag: Partial Funded: \$20,000.00 Accounting Info: 17-T-D3C-303DC6-2505-HQ00BM00-17D3C170 10-004 BFY: 17 Fund: T Budget Org: D3C Program (PRC): 303DC6 Budget (BOC): 2505 Job #: HQ00BM00 DCN - Line ID: 17D3C17010-004 Funding Flag: Partial Funded: \$35,000.00					
0002	OPTION YEAR PERIOD I  PERIOD OF PERFORMANCE: 09/28/2018 - 09/27/2019  THE CONTRACTOR SHALL PERFORM THE TASK AND/OR DELIVERABLES OUTLINED IN THE BASE YEAR PERIOD  Continued ...				163,706.00	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$163,706.00

**ORDER FOR SUPPLIES OR SERVICES**  
**SCHEDULE - CONTINUATION**

PAGE NO  
4

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER 09/28/2017	CONTRACT NO. EP-W-17-001	ORDER NO. 0003
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ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0003	<p>TASK 1: ENSURING EFFECTIVE MANAGMENT OF RESOURCES AND DELIVERABLES</p> <p>TASK 2: PREPARING THE WORK PLAN</p> <p>TASK 3: DEVELOPING RREP REGIONAL REPORT TEMPLATE</p> <p>TASK 4: SUPPORTING ONSITE REGIONAL EVALUATIONS, TABLE-TOP EXERCISES, AND EVALUATION OF IMT EXERCISES</p> <p>TASK 5: DEVELOPING REGIONAL POST-EVALUATION REPORTS</p> <p>(Option Line Item)</p> <p>09/28/2018</p> <p>Delivery: 09/28/2018</p> <p>OPTION YEAR PERIOD II</p> <p>PERIOD OF PERFORMANCE: 09/28/2019 - 09/27/2020</p> <p>THE CONTRACTOR SHALL PERFORM THE TASK AND/OR DELIVERABLES OUTLINED IN THE BASE YEAR PERIOD</p> <p>TASK 1: ENSURING EFFECTIVE MANAGMENT OF RESOURCES AND DELIVERABLES</p> <p>TASK 2: PREPARING THE WORK PLAN</p> <p>TASK 3: DEVELOPING RREP REGIONAL REPORT TEMPLATE</p> <p>TASK 4: SUPPORTING ONSITE REGIONAL EVALUATIONS, TABLE-TOP EXERCISES, AND EVALUATION OF IMT EXERCISES</p> <p>TASK 5: DEVELOPING REGIONAL POST-EVALUATION REPORTS</p> <p>(Option Line Item)</p> <p>09/28/2019</p> <p>Delivery: 09/28/2019</p>				167,050.00	
0004	<p>OPTION YEAR PERIOD III</p> <p>PERIOD OF PERFORMANCE: 09/28/2020 - 09/27/2021</p> <p>THE CONTRACTOR SHALL PERFORM THE TASK AND/OR DELIVERABLES OUTLINED IN THE BASE</p> <p>Continued ...</p>				170,467.00	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$337,517.00



# ORDER FOR SUPPLIES OR SERVICES

## SCHEDULE - CONTINUATION

PAGE NO  
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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER 09/28/2017	CONTRACT NO. EP-W-17-001	ORDER NO. 0003
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ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0005	<p>YEAR PERIOD</p> <p>TASK 1: ENSURING EFFECTIVE MANAGMENT OF RESOURCES AND DELIVERABLES</p> <p>TASK 2: PREPARING THE WORK PLAN</p> <p>TASK 3: DEVELOPING RREP REGIONAL REPORT TEMPLATE</p> <p>TASK 4: SUPPORTING ONSITE REGIONAL EVALUATIONS, TABLE-TOP EXERCISES, AND EVALUATION OF IMT EXERCISES</p> <p>TASK 5: DEVELOPING REGIONAL POST-EVALUATION REPORTS</p> <p>(Option Line Item)</p> <p>09/28/2020</p> <p>Delivery: 09/28/2020</p> <p>OPTION YEAR PERIOD IV</p> <p>PERIOD OF PERFORMANCE: 09/28/2021 - 09/27/2022</p> <p>THE CONTRACTOR SHALL PERFORM THE TASK AND/OR DELIVERABLES OUTLINED IN THE BASE YEAR PERIOD</p> <p>TASK 1: ENSURING EFFECTIVE MANAGMENT OF RESOURCES AND DELIVERABLES</p> <p>TASK 2: PREPARING THE WORK PLAN</p> <p>TASK 3: DEVELOPING RREP REGIONAL REPORT TEMPLATE</p> <p>TASK 4: SUPPORTING ONSITE REGIONAL EVALUATIONS, TABLE-TOP EXERCISES, AND EVALUATION OF IMT EXERCISES</p> <p>TASK 5: DEVELOPING REGIONAL POST-EVALUATION REPORTS</p> <p>(Option Line Item)</p> <p>09/28/2021</p> <p>Delivery: 09/28/2021</p>				173,972.00	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$173,972.00

**OFFICE OF EMERGENCY MANAGEMENT  
REGULATION, EVALUATION AND TECHNICAL SUPPORT**

REQUEST FOR OFFER: PR-OLEM-##-#####  
TASK ORDER TITLE: **Support of OEM's Response Readiness Program Evaluation**

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**STATEMENT OF WORK**

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**I. BACKGROUND**

In November 1998, EPA began to establish a set of national baseline standards to improve national consistency and further strengthen the Emergency Response and Removal Program (OSWER memorandum, *National Core Emergency Response Program Implementation*, November 25, 1998). These standards became EPA's primary tool for evaluating the Agency's response readiness. OEM is responsible for developing and updating guidance, as well as implementation criteria and evaluation criteria related to the Emergency Response and Removal Program. Every year, OEM conducts a review of EPA's core emergency response and removal activities through its Response Readiness Evaluation Program (RREP), formerly known as Core NAR. RREP evaluates both EPA's day-to-day removal operations as well as the Agency's progress towards readiness for nationally significant events.

In FY 2011, Core NAR had two components: 1) ER – which covers the day-to-day preparedness of the Removal Program; and 2) CBRN – which covers chemical, biological, radiological and nuclear preparedness. Beginning in FY 2014, Core NAR was overhauled to be centered on a performance-based approach that emphasized gap analysis of response readiness and realistic exercise scenarios that cover critical aspects of emergency response.

**II. SCOPE OF WORK**

As described in detail in Section IV, Work Tasks, the Contractor will support OEM under this task order by:

- Ensuring Effective Management of Resources and Deliverables (Task #1);
- Preparing the Work Plan (Task #2);
- Developing RREP Regional Report Template (Task #3);
- Supporting Onsite Regional Evaluations, Table-Top Exercises, and Evaluations of IMT Exercises (Task #4); and
- Developing Regional Post-Evaluation Reports (Task #5).

**III. PERIOD OF PERFORMANCE**

The period of performance for the Base Period shall be date of award through April 30, 2018.

The Government has the option to extend the effective period of this task order for four additional periods. Prior to the expiration of the effective task order period of performance, the Government,

without prior written notification, may exercise this option by issuing a contract modification. The period of performance for the Task Order Option Periods are defined below:

	<b>To:</b>	<b>From:</b>
Base Period	Date of Award	4/30/2018
Option Period I	5/1/2018	4/30/2019
Option Period II	5/1/2019	4/30/2020
Option Period III	5/1/2020	4/30/2021
Option Period IV	5/1/2021	4/30/2022

#### **IV. TASKS**

##### **Task 1 Ensuring Effective Management of Resources and Deliverables**

The Contractor will ensure effective management of the resources and deliverables required by EPA. This process will occur through: frequent communication between our WAM and EPA's WAM; efficient resource planning; periodic planning and progress meetings; progress report preparation; financial management report preparation; staff planning and budget tracking; file maintenance and deliverables tracking; work assignment close-out; appropriate management oversight; and thorough quality reviews of all work assignment deliverables to ensure accuracy and consistency with general OEM program and specific work assignment objectives.

The nature of the deliverables in this work assignment requires that managers and staff on the project have extensive knowledge of OEM's specific program objectives and operations as well as program evaluation knowledge and strategic planning expertise.

The Contractor on this work assignment will:

- Ensure that all technical direction received falls within the scope of work, prior to initiating any action. Deliverables not specifically identified in the work assignment will not be undertaken unless the Contractor receives written technical direction from the EPA TOPO (within five working days of verbal direction);
- Scope and ensure completion of deliverables;
- Review all Technical Directives (TDs), discuss technical direction requirements with the EPA TOPO, and determine if sufficient resources are available for the work requested;
- Keep the EPA TOPO informed of interim products needed to meet official contract deliverables;
- Assist in resource planning and manage the budget and hours on a weekly basis to ensure accurate and effective financial tracking;
- Direct staff on the technical approaches to be followed and oversee their day-to-day activities;
- Conduct periodic internal meetings with the project team to ensure effective performance;
- Perform a thorough quality assurance review of all contract and non-contract draft and final deliverables. Senior staff will assist in this effort;

- Draft monthly progress reports that accurately record the LOE expended, clearly articulate the work completed and work planned for the subsequent month and identify problems encountered and redemption activities;
- Communicate with the EPA TOPO on a bi-weekly basis via telephone or email to review the status of the assignment, discuss the steps, methodology and background research conducted and to be conducted in performing the tasks, and go over the monthly technical and financial progress report, as requested;
- Maintain files supporting each task assignment;
- Maintain copies of all deliverables; and
- Submit for inspection, as directed, copies of all work in progress.

## **Task 2 Preparing the Work Plan**

The Contractor will prepare and submit a work plan no later than 21 days from receipt of the approved work assignment. The work plan includes: (1) the delineation of the scope of work by task; (2) a staffing plan; (3); and a schedule of deliverables. As necessary, the Contractor will revise the work plan to address any EPA TOPO comments, and to reflect any modifications to the work assignment SOW. Prior to submitting the work plan, the Contractor will meet with the EPA TOPO to discuss the scope of work and desired outcomes.

On a monthly basis, the Contractor will prepare and submit a progress report that summarizes work conducted, identifies deliverables produced, results of data quality assessments, raises any issues needing attention including any significant quality assurance problems and recommended solutions and highlights activities planned for the next month.

The Contractor's QA Officer will monitor this work assignment and perform quality assurance and management activities designed to track the progress of the work throughout the duration of the work assignment and to provide the EPA TOPO with regular status reports.

Deliverables for this task include the following:

DELIVERABLES	DUE DATES
Final Work Plan and Cost Proposal (if necessary)	No later than 21 days after final receipt of the approved task order.
Monthly Progress Report	Monthly by 15 <sup>th</sup> calendar day

## **Task 3 Developing RREP Regional Report Template**

The Contractor will support in the development of a RREP Regional Report Template, which will be used as the basis for developing the Post-Evaluation Regional Reports (described in Task 5). The template will incorporate lessons learned from previous Core NAR and RREP evaluations and will also incorporate feedback from the current year evaluations. The Contractor shall work with the EPA TOPO to determine

the relevant sections for the template and revise the template, upon direction from the EPA TOPO, to incorporate feedback from the current year evaluations before the regional reports are developed.

Deliverables for this task include the following:

DELIVERABLES	DUE DATES
Draft of Regional Report Template	TBD
Final Regional Report Template	TBD

Under this task, all deliverables will be provided in electronic format.

#### **Task 4 Supporting Onsite Regional Evaluations, Table-Top Exercises, and Evaluations of IMT Exercises**

The Contractor will provide support to OEM as it conducts the evaluations. The Contractor will assist in the collection and analysis of documentation and data supporting the RREP. Additionally, the Contractor will prepare evaluation materials as well as facilitate and take notes during the ten Regional reviews and the Special Teams review to capture key issues, gaps, and recommendations.

Examples of products that the Contractor will prepare under this work assignment are:

- Evaluation documents, notes, forms and materials in preparation for site visits (if applicable);
- Note taking, review and analysis of all submitted RREP supporting documentation and notes;
- Site support for the on-site evaluation process (if applicable); and
- Identification of enhancement options for future RREP Evaluations, including development of alternative evaluation opportunities and implementation of a third-party evaluation program.

All materials prepared for OEM under this task will also undergo quality assurance review for both technical content and copy edit proofing. In addition, the Contractor will support EPA in preparing the materials for placement on the Internet, including ensuring that documents are prepared and compatible with the Internet, or converted into standard Internet-ready formats.

DELIVERABLES	DUE DATES
Evaluation notes	TBD
Evaluation documents, forms and materials	TBD
Evaluation Options Findings	TBD

#### **Task 5 Developing Regional Post-Evaluation Reports**

The Contractor shall provide support in developing post-evaluation reports, including:

- Post-Evaluation reports for the ten regions based on the report template deliverable described in Task 1. These reports shall include the following elements:
  - Summary of the gaps in response readiness that were identified during each regional evaluation, table-top exercise and/or IMT exercise.
  - Summary of the notes taken and issues identified during each regional evaluation.
  - Recommendations for addressing the gaps.
- An executive summary for each report.
- A final summary report for OEM HQ Management and supplementary materials upon the direction of the EPA TOPO.

All materials prepared for OEM under this task will also undergo quality assurance review for both technical content and copy edit proofing. In addition, the Contractor will support EPA in preparing the materials for placement on the Internet, including ensuring that documents are prepared and compatible with the Internet, or converted into standard Internet-ready formats.

DELIVERABLES	DUE DATES
Drafts of post-evaluation reports and executive summaries	21 days after final evaluation
Finals of ten post-evaluation reports and executive summaries	TBD
Draft of national summary report	TBD
Final of national summary report	TBD

## **V. POINT OF CONTACT**

### **Nancy Abrams**

EPA's Office of Land and Emergency Management / Office of Emergency Management / Resources Management Division  
(202) 564-8783  
abrams.nancy@epa.gov

## **VI. TERMS AND CONDITIONS**

Terms and conditions for this task order are outlined in the Office of Emergency Management Regulation, Evaluation and Technical Support Contract.

## **VII. TECHNICAL EVALUATION CRITERIA**

The following evaluation criteria shall be used to evaluate the Contractor's proposal, with technical criteria being equally important to price.

### **TECHNICAL APPROACH**

The Contractor will be evaluated on its technical approach to the task order. The technical approach should demonstrate technical solutions program evaluation that allow for addressing complex technical issues of related to response readiness. The approach should include details of specific methods, techniques, and innovative solutions for completing each discrete task.

### **TECHNICAL CAPABILITY**

The Contractor will be evaluated on its demonstrated understanding and ability to perform the requirement. The Contractor should demonstrate a familiarity with program evaluation, response readiness, and associated regulations, policies, and guidance. The Contractor should also demonstrate its capability in note-taking and report-writing.

### **LABOR MIX**

The Contractor will be evaluated on its proposed labor mix. The labor mix should include professionals with demonstrated experience, relevant education/expertise and qualifications to successfully manage

the task, and to meet the schedule demands with a high degree of technical competence and minimal follow-up. This section shall also include a labor mix breakdown of labor categories and hours proposed for this task order with identification of hours to be performed by the prime and team subcontractors. Full resumes are not required, however, offerors shall provide a description of the relevant experience and qualifications in this section for every person they consider key personnel on this task order.

#### **INNOVATION/ CREATIVITY**

The Contractor will be evaluated on its demonstrated ability to provide innovative and/or creative solutions in its technical approach to the requirement.

#### **SMALL BUSINESS PARTICIPATION**

The Contractor will be evaluated on its proposed small business subcontracting participation.

### **VIII. TECHNICAL DIRECTION**

In accordance with EPAAR 1552.237-71–*Technical Direction*, the Work Assignment Manager (WAM) will provide Technical Direction during performance of this Work Assignment. Technical direction includes:

- (1) Instruction to the Contractor that approves approaches, solutions, designs, or refinements; fills in details; completes the general description of work; shifts emphasis among work areas or tasks; and
- (2) Evaluation and acceptance of reports or other deliverables.

Technical Direction must be within the scope of the contract-level SOW. The WAM does not have the authority to issue Technical Direction which:

- (1) Requires additional work outside the scope of the contract or Work Assignment;
- (2) Constitutes a change as defined in the "Changes" clause;
- (3) Causes an increase or decrease in the estimated cost of the contract or Work Assignment;
- (4) Alters the period of performance of the contract or Work Assignment; or
- (5) Changes any of the other express terms or conditions of the contract or Work Assignment.

Technical Direction will be issued in writing by the WAM, or confirmed by the WAM in writing within five (5) calendar days after oral issuance.

### **IX. TRAVEL**

Performance under this work assignment requires travel. The Contractor shall conduct local and Continental United States (CONUS) travel in accordance with GSA's Federal Travel Regulation found here: [www.gsa.gov/fttr](http://www.gsa.gov/fttr). The Contractor shall adhere to the requirements of Federal Acquisition Regulation (FAR) Subpart 31.2 in incurring allowable travel costs under this work assignment.

### **X. SURVEY MANAGEMENT**

Performance under this work assignment requires the Contractor to create statistical surveys, perform data collection, use questionnaires, or perform statistical analysis of survey data. The Contractor shall

prepare its work plan and perform these tasks in accordance with the *EPA Survey Management Handbook* found here: <http://www.epa.gov/oamcinc1/0710295/attach12.pdf>.



<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1. CONTRACT ID CODE		PAGE OF PAGES	
						1 9	
2. AMENDMENT/MODIFICATION NO.		3. EFFECTIVE DATE		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)	
001		See Block 16C		PR-OLEM-18-00042			
6. ISSUED BY		CODE		7. ADMINISTERED BY (If other than Item 6)		CODE	
SRRPOD							
US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3805R Washington DC 20460							
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)				(x) 9A. AMENDMENT OF SOLICITATION NO.			
ABT ASSOCIATES INC. Attn: MELISSA ASHCRAFT 55 WHEELER ST CAMBRIDGE MA 02138							
				9B. DATED (SEE ITEM 11)			
				x 10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-17-001 0003			
				10B. DATED (SEE ITEM 13) 09/28/2017			
CODE 043397520		FACILITY CODE					
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required) See Schedule							
<b>13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>							
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.						
X	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).						
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:						
	D. OTHER (Specify type of modification and authority)						
<b>E. IMPORTANT:</b> Contractor <input checked="" type="checkbox"/> is not. <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)							
DUNS Number: 043397520							
BASE YEAR PERIOD OF PERFORMANCE: 09/28/2017 - 09/27/2018							
TOCOR: NANCY ABRAMS							
The Purpose of this modification to task order 0003 is to:							
1) Add Task 6: Supporting a Measures Evaluation Workgroup and Task 7: Supporting Development of the 2017 Hurricane Response After Action Report to the Statement of Work.							
2) Approve the Contractors Revised Work proposal dated 01/17/2018.							
3) Increase the base period and all four options as follows:							
Base Year Period: increased from \$160,239.00 by \$112,374.00 to \$272,613.00.							
Continued ...							
Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				Mark Heare			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
(Signature of person authorized to sign)				 (Signature of Contracting Officer)		02/13/2018	
NSN 7540-01-152-8070 Previous edition unusable				STANDARD FORM 30 (REV. 10-83) Prescribed by GSA FAR (48 CFR) 53.243			

<b>CONTINUATION SHEET</b>	REFERENCE NO. OF DOCUMENT BEING CONTINUED EP-W-17-001/0003/001	PAGE	OF
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NAME OF OFFEROR OR CONTRACTOR  
ABT ASSOCIATES INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Option Year Period I: increased from \$163,706.00 by \$115,063.00 to \$278,769.00.</p> <p>Option Year Period II: increased from \$167,050.00 by \$117,820.00 to \$284,870.00.</p> <p>Option Year Period III: increased from \$170,467.00 by \$120,647.00 to \$291,114.00.</p> <p>Option Year Period IV: increased from \$173,972.00 by \$123,546.00 to \$297,518.00.</p> <p>Total Option Years increased from \$835,433.00 by \$589,1450.00 to \$1,424,833.00. All other terms and conditions remain in full force and effect.</p> <p>LIST OF CHANGES: Reason for Modification : Supplemental Agreement for work within scope Total Amount for this Modification: \$0.00 New Total Amount for this Version: \$0.00 New Total Amount for this Award: \$835,434.00 Contracting Officer changed Type of Bridge Vehicle* (See Help Text for more info) changed to : N</p> <p>Delivery: 11/21/2017 Delivery Location Code: SRRPOD SRRPOD US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3805R Washington DC 20460 USA</p> <p>Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711</p> <p>FOB: Destination Period of Performance: 09/28/2017 to 09/27/2018</p>				
0006	Amendment to include task #6 and 7.				0.00

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1. CONTRACT ID CODE		PAGE OF PAGES	
						1 10	
2. AMENDMENT/MODIFICATION NO.		3. EFFECTIVE DATE		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)	
002		See Block 16C		PR-OLEM-18-00026			
6. ISSUED BY		CODE		7. ADMINISTERED BY (If other than Item 6)		CODE	
SRRPOD							
US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3805R Washington DC 20460							
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)				(x) 9A. AMENDMENT OF SOLICITATION NO.			
ABT ASSOCIATES INC. Attn: MELISSA ASHCRAFT 55 WHEELER ST CAMBRIDGE MA 02138							
				9B. DATED (SEE ITEM 11)			
				x 10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-17-001			
				0003			
				10B. DATED (SEE ITEM 13)			
CODE 043397520				FACILITY CODE			
				09/28/2017			
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)				Net Increase:		\$35,000.00	
See Schedule							
<b>13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>							
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.						
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).						
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:						
X	D. OTHER (Specify type of modification and authority) IAW FAR 52.232-22 LIMITATIONS OF FUNDS (APR 1981)						
<b>E. IMPORTANT:</b> Contractor <input checked="" type="checkbox"/> is not. <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)							
DUNS Number: 043397520							
The purpose of this modification is to the contract and task order number referenced in block 10A read as follows:							
1. To add funds incrementally to partially fund the current period of performance dates: 09/27/2017 through 09/26/2018 by obligating funds in the amount of \$35,000.00 via requisition number: PR-OLEM-18-00026 to Contract Number EP-W-17-001 Task Order 0003.							
2. Establish the limit of the Government's liability to the contractor							
a. The amount of funds presently available on the contract and the limit of the Government's liability to the contract is \$35,000.00.							
Continued ...							
Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				Mark Heare			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
(Signature of person authorized to sign)				 (Signature of Contracting Officer)		03/29/2018	

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
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NAME OF OFFEROR OR CONTRACTOR  
ABT ASSOCIATES INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>b. As a result of the modification, total funded amount for this document was increased by \$35,000.00 from \$160,239.00 to \$195,239.00.</p> <p>c. The contractor shall provide services that would result in exceeding this amount, except at its own risk.</p> <p>3) Allocates to DCN Line ID: 18D3C17003-001 the funds obligated by this modification as follows;</p> <p>a. CLIN 001 - \$35,000.00</p> <p>b. The contractor shall provide services that would result in exceeding this amount, except at its own financial risk.</p> <p>4) Plans for subsequent modifications to incrementally fund the contract up to the stated contract value;</p> <p>a. The Government does not have sufficient funds at this time to fund this contract/task order fully.</p> <p>b. The Government will modify the contract unilaterally to add funds to the contract on an incremental basis as funds become available, or to de-obligate excess funds when the amount of funds on the contract exceeds the amount of funds required for performance.</p> <p>All other terms and conditions remain unchanged</p> <p>TOCOR: NANCY ABRAMS</p> <p>LIST OF CHANGES:</p> <p>Reason for Modification : Funding Only Action</p> <p>Total Amount for this Modification: \$0.00</p> <p>New Total Amount for this Version: \$160,239.00</p> <p>New Total Amount for this Award: \$835,434.00</p> <p>Obligated Amount for this Modification: \$35,000.00</p> <p>New Total Obligated Amount for this Award: \$110,000.00</p> <p>Incremental Funded Amount changed: from \$75,000.00 to \$110,000.00</p> <p>Buyer changed</p> <p>from Miranda Smith</p> <p>to Tiffaney Wilson</p> <p>CHANGES FOR LINE ITEM NUMBER: 1</p> <p>Obligated Amount for this modification: \$35,000.00</p> <p>Incremental Funded Amount changed from \$75,000.00 to \$110,000.00</p> <p>Continued ...</p>				

<b>CONTINUATION SHEET</b>	REFERENCE NO. OF DOCUMENT BEING CONTINUED EP-W-17-001/0003/002	PAGE	OF
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NAME OF OFFEROR OR CONTRACTOR  
ABT ASSOCIATES INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>CHANGES FOR DELIVERY LOCATION: SRRPOD Delivery Date changed from 09/28/2017 to 03/29/2018</p> <p>NEW ACCOUNTING CODE ADDED: Account code: 17-T-D3C-303DC6-2506-18D3C17003-001 Beginning FiscalYear 17 Ending Fiscal Year Fund (Appropriation) T Budget Organization D3C Program (PRC) 303DC6 Budget (BOC) 2506 Job # (Site/Project) Cost Organization DCN-LineID 18D3C17003-001 Quantity: 0 Amount: \$35,000.00 Percent: 21.84237 Subject To Funding: N Payment Address:</p> <p>Delivery: 03/29/2018 Delivery Location Code: SRRPOD SRRPOD US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3805R Washington DC 20460 USA</p> <p>Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711</p> <p>FOB: Destination Period of Performance: 09/28/2017 to 09/27/2018</p>				

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1. CONTRACT ID CODE		PAGE OF PAGES	
						1 10	
2. AMENDMENT/MODIFICATION NO.		3. EFFECTIVE DATE		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)	
003		See Block 16C		PR-OLEM-18-00030			
6. ISSUED BY		CODE		7. ADMINISTERED BY (If other than Item 6)		CODE	
SRRPOD							
US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3805R Washington DC 20460							
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)				(x) 9A. AMENDMENT OF SOLICITATION NO.			
ABT ASSOCIATES INC. Attn: MELISSA ASHCRAFT 55 WHEELER ST CAMBRIDGE MA 02138							
				9B. DATED (SEE ITEM 11)			
				x 10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-17-001			
				0003			
				10B. DATED (SEE ITEM 13)			
CODE 043397520 FACILITY CODE				09/28/2017			
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)				Net Increase:		\$38,068.00	
See Schedule							
<b>13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>							
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.						
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).						
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:						
X	D. OTHER (Specify type of modification and authority) IAW FAR 52.232-22 LIMITATIONS OF FUNDS (APR 1981)						
<b>E. IMPORTANT:</b> Contractor <input checked="" type="checkbox"/> is not. <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)							
DUNS Number: 043397520							
The purpose of this modification is to the contract and task order number referenced in block 10A read as follows:							
1. To add funds incrementally to partially fund the current period of performance dates: 09/27/2017 through 09/26/2018 by obligating funds in the amount of \$38,068.00 via requisition number: PR-OLEM-18-00030 to Contract Number EP-W-17-001 Task Order 0003.							
2. Establish the limit of the Government's liability to the contractor a. The amount of funds presently available on the contract and the limit of the Government's liability to the contract is \$38,068.00.							
Continued ...							
Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				Mark Heare			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
(Signature of person authorized to sign)				 (Electronic Signature) (Signature of Contracting Officer)		03/29/2018	

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
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NAME OF OFFEROR OR CONTRACTOR  
ABT ASSOCIATES INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>b. As a result of the modification, total funded amount for this document was increased by \$38,068.00 from \$195,239.00 to \$233,307.00.</p> <p>c. The ceiling price remains at \$272,613.00</p> <p>d. The contractor shall provide services that would result in exceeding this amount, except at its own risk.</p> <p>3) Allocates to DCN Line ID: 18D3P17006-001 the funds obligated by this modification as follows;</p> <p>a. CLIN 001 - \$38,068.00</p> <p>b. The contractor shall provide services that would result in exceeding this amount, except at its own financial risk.</p> <p>4) Plans for subsequent modifications to incrementally fund the contract up to the stated contract value;</p> <p>a. The Government does not have sufficient funds at this time to fund this contract/task order fully.</p> <p>b. The Government will modify the contract unilaterally to add funds to the contract on an incremental basis as funds become available, or to de-obligate excess funds when the amount of funds on the contract exceeds the amount of funds required for performance.</p> <p>All other terms and conditions remain unchanged</p> <p>TOCOR: NANCY ABRAMS</p> <p>LIST OF CHANGES:</p> <p>Reason for Modification : Funding Only Action</p> <p>Total Amount for this Modification: \$38,068.00</p> <p>New Total Amount for this Version: \$38,068.00</p> <p>Delivery: 03/29/2018</p> <p>Delivery Location Code: SRRPOD</p> <p>SRRPOD</p> <p>US Environmental Protection Agency</p> <p>William Jefferson Clinton Building</p> <p>1200 Pennsylvania Avenue, N. W.</p> <p>Mail Code: 3805R</p> <p>Washington DC 20460 USA</p> <p>Continued ...</p>				

<b>CONTINUATION SHEET</b>	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
	EP-W-17-001/0003/003	3	10

NAME OF OFFEROR OR CONTRACTOR  
ABT ASSOCIATES INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0007	Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711 FOB: Destination Period of Performance: 09/28/2017 to 09/27/2018  New Task Order: Support for EPA's Local Governments Reimbursement Program  Accounting Info: 17-T-D3P-303DC6-2505-HQ00BM00-18D3P17006-001 BFY: 17 Fund: T Budget Org: D3P Program (PRC): 303DC6 Budget (BOC): 2505 Job #: HQ00BM00 DCN - Line ID: 18D3P17006-001 Funding Flag: Complete Funded: \$0.00 Accounting Info: 17-T-D3P-303DC6-2505-18D3P17006-001 BFY: 17 Fund: T Budget Org: D3P Program (PRC): 303DC6 Budget (BOC): 2505 Job #: HQ00BM00 DCN - Line ID: 18D3P17006-001 Funding Flag: Complete Funded: \$38,068.00				



<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1. CONTRACT ID CODE		PAGE OF PAGES	
						1 4	
2. AMENDMENT/MODIFICATION NO.		3. EFFECTIVE DATE		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)	
P00004		See Block 16C		PR-OLEM-18-00047			
6. ISSUED BY		CODE		7. ADMINISTERED BY (If other than Item 6)		CODE	
SRRPOD							
US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3805R Washington DC 20460							
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)				(x) 9A. AMENDMENT OF SOLICITATION NO.			
ABT ASSOCIATES INC. Attn: MELISSA ASHCRAFT 55 WHEELER ST CAMBRIDGE MA 02138							
				9B. DATED (SEE ITEM 11)			
				x 10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-17-001			
				0003			
				10B. DATED (SEE ITEM 13)			
CODE 043397520 FACILITY CODE				09/28/2017			
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)				Net Increase:		\$39,306.00	
See Schedule							
<b>13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>							
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.						
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).						
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:						
X	D. OTHER (Specify type of modification and authority) EPA Local Clause EPA-B-32-103A - Limitation of Government's Obligation						
<b>E. IMPORTANT:</b> Contractor <input checked="" type="checkbox"/> is not. <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)							
DUNS Number: 043397520							
The purpose of this modification is to:							
(1) Reassign the Contract Specialist role to Sharon Whitehair, whitehair.sharon@epa.gov; 202-564-4764;							
(2) Add EPA Local Clause EPA-B-32-103A - Limitation of Government's Obligation; and							
(3) Obligate funds to the Base period in the amount of \$39,306.00.							
There are no other changes under this modification.							
Continued ...							
Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				Sharon Hargrove-Whitehair			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
(Signature of person authorized to sign)				 (Signature of Contracting Officer)		ELECTRONIC SIGNATURE 08/29/2018	

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED EP-W-17-001/0003/P00004	PAGE	OF
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NAME OF OFFEROR OR CONTRACTOR  
ABT ASSOCIATES INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>TOCOR: NANCY ABRAMS</p> <p>LIST OF CHANGES:</p> <p>Reason for Modification: Funding Only Action</p> <p>Total Amount for this Modification: \$0.00</p> <p>New Total Amount for this Version: \$160,239.00</p> <p>Obligated Amount for this Modification: \$39,306.00</p> <p>CHANGES FOR LINE ITEM NUMBER: 1</p> <p>Obligated Amount for this Modification: \$39,306.00</p> <p>Incremental Funded Amount changed from \$110,000.00 to \$149,306.00</p> <p>FOB changed from Destination to</p> <p>NEW ACCOUNTING CODE ADDED:</p> <p>Account code:</p> <p>18-T-D3C-000DC6-2505-18D3C17008-001</p> <p>Beginning FiscalYear 18</p> <p>Ending Fiscal Year</p> <p>Fund (Appropriation) T</p> <p>Budget Organization D3C</p> <p>Program (PRC) 000DC6</p> <p>Budget (BOC) 2505</p> <p>Job # (Site/Project)</p> <p>Cost Organization</p> <p>DCN-LineID 18D3C17008-001</p> <p>Quantity: 0</p> <p>Amount: \$39,306.00</p> <p>Percent: 24.52961</p> <p>Subject To Funding: N</p> <p>Payment Address:</p> <p>Delivery: 03/29/2018</p> <p>Delivery Location Code: SRRPOD</p> <p>SRRPOD</p> <p>US Environmental Protection Agency</p> <p>William Jefferson Clinton Building</p> <p>1200 Pennsylvania Avenue, N. W.</p> <p>Mail Code: 3805R</p> <p>Washington DC 20460 USA</p> <p>Continued ...</p>				

NAME OF OFFEROR OR CONTRACTOR  
 ABT ASSOCIATES INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711 Period of Performance: 09/28/2017 to 09/27/2018				

## LOCAL CLAUSE - EPA-B-32-103A - LIMITATION OF GOVERNMENT'S OBLIGATION

(a) Severable services may be incrementally funded. Non-severable services shall not be incrementally funded. Contract line item **0001** is severable and may be incrementally funded. For contract line item 0001, the sum of **\$149,306.00** of the total price is presently available for payment and allotted to this contract.

(b) For items identified in paragraph (a) of this clause, the Contractor agrees to perform up to the point at which the total amount payable by the Government, including reimbursement in the event of termination of those items for the Government's convenience, approximates the total amount currently allotted for those items to the contract. The Contractor shall not continue work on those items beyond that point. Subject to the clause entitled, "Termination for Convenience of the Government," the Government will not be obligated, under any circumstances, to reimburse the Contractor in excess of the amount payable by the Government in the event of the termination of applicable contract line items for convenience including costs, profit, and estimated termination costs for those line items.

(c) Notwithstanding the dates specified in the allotment schedule in paragraph (h) of this clause, the Contractor will notify the Contracting Officer, in writing, at least 5 days prior to the date when, in the Contractor's best judgment, the work will reach the point at which the total amount payable by the Government, including any cost for termination for convenience, will approximate 85% of the total amount currently allotted to the contract for performance of the applicable items. The notification will state (1) the estimated date when that point will be reached and (2) an estimate of additional funding, if any, needed to continue performance of the applicable line items up to the next scheduled date for the allotment of funds identified in paragraph (a) of this clause, or to a substitute date as determined by the Government pursuant to paragraph (d) of this clause. If, after such notification, additional funds are not allotted by the date identified in the Contractor's notification, or by an agreed substitute date, the Contracting Officer will terminate any item(s) for which additional funds have not been allotted, pursuant to the clause entitled "Termination for Convenience of the Government."

(d) The parties contemplate that, subject to the availability of appropriations, the Government may allot additional funds for continued performance of the contract line items identified in paragraph (a) of this clause and will determine the estimated period of contract performance which will be covered by the funds. If additional funds are allotted, the Contracting Officer will notify the Contractor in writing. The Contractor shall not resume performance of the contract line items identified in paragraph (a) until the written notice is received. The provisions of paragraphs (b) through (d) of this clause will apply in like manner to the additional allotted funds and to the new estimated period of contract performance. The contract will be modified accordingly.

(e) The Government may, at any time prior to termination, allot additional funds for the performance of the contract line items identified in paragraph (a) of this clause.

(f) The termination provisions of this clause do not limit the rights of the Government under the clause entitled "Default". The provisions of this clause are limited to the work and allotment of funds for the contract line items set forth in paragraph (a) of this clause. This clause no longer applies once the contract is fully funded.

(g) Nothing in this clause affects the right of the Government to otherwise terminate this contract pursuant to the contract clause entitled "Termination for Convenience of the Government".

(h) The parties contemplate that the Government may obligate funds to this contract in accordance with the following schedule:

### RECAPITULATION:

	PRIOR AMOUNT	THIS MOD.	NEW AMOUNT
<b>Base Period</b>			
Total Maximum Amount:	\$160,239.00	\$0	\$160,239.00
Funded Amount:	\$110,000.00	<b>\$39,306.00</b>	<b>\$149,306.00</b>

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1. CONTRACT ID CODE		PAGE OF PAGES	
						1 4	
2. AMENDMENT/MODIFICATION NO.		3. EFFECTIVE DATE		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)	
P00005		See Block 16C		PR-OLEM-18-00716			
6. ISSUED BY		CODE		7. ADMINISTERED BY (If other than Item 6)		CODE	
SRRPOD							
US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3805R Washington DC 20460							
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)				(x)			
ABT ASSOCIATES INC. Attn: MELISSA ASHCRAFT 55 WHEELER ST CAMBRIDGE MA 02138							
				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				x 10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-17-001 0003			
				10B. DATED (SEE ITEM 13) 09/28/2017			
CODE 043397520		FACILITY CODE					
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)				Net Increase:		\$20,000.00	
See Schedule							
<b>13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>							
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.						
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).						
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:						
X	D. OTHER (Specify type of modification and authority) EPAAR 1552.217-77 - Option to Extend the Term of the Contract - Fixed Price (OCT 2000)						
<b>E. IMPORTANT:</b> Contractor <input checked="" type="checkbox"/> is not. <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)							
DUNS Number: 043397520							
The purpose of this modification is to:							
(1) Exercise Option Period I in the amount of 163,706.00 with an effective performance period of 28 September 2018 through 27 September 2019; and							
(2) Obligate funds to Option Period I in the amount of \$20,000.00.							
There are no other changes under this modification.							
Continued ...							
Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				Sharon Hargrove-Whitehair			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
(Signature of person authorized to sign)				 (Signature of Contracting Officer)		ELECTRONIC SIGNATURE 09/24/2018	
NSN 7540-01-152-8070 Previous edition unusable				STANDARD FORM 30 (REV. 10-83) Prescribed by GSA FAR (48 CFR) 53.243			

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED EP-W-17-001/0003/P00005	PAGE	OF
		2	4

NAME OF OFFEROR OR CONTRACTOR  
ABT ASSOCIATES INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>TOCOR: NANCY ABRAMS</p> <p>LIST OF CHANGES:</p> <p>Reason for Modification: Exercise an Option</p> <p>New Total Amount for this Version: \$163,706.00</p> <p>New Total Amount for this Award: \$873,502.00</p> <p>Obligated Amount for this Modification: \$20,000.00</p> <p>New Total Obligated Amount for this Award: \$207,374.00</p> <p>CHANGES FOR LINE ITEM NUMBER: 2</p> <p>Obligated Amount for this Modification: \$20,000.00</p> <p>CHANGES FOR DELIVERY LOCATION: SRRPOD</p> <p>Delivery Date changed from 09/28/2018 to 09/28/2019</p> <p>NEW ACCOUNTING CODE ADDED:</p> <p>Account code:</p> <p>18-T-D3C-000DC6-2505-18D3C17011-001</p> <p>Beginning FiscalYear 18</p> <p>Ending Fiscal Year</p> <p>Fund (Appropriation) T</p> <p>Budget Organization D3C</p> <p>Program (PRC) 000DC6</p> <p>Budget (BOC) 2505</p> <p>Job # (Site/Project)</p> <p>Cost Organization</p> <p>DCN-LineID 18D3C17011-001</p> <p>Quantity: 0</p> <p>Amount: \$20,000.00</p> <p>Percent: 12.21702</p> <p>Subject To Funding: N</p> <p>Payment Address:</p> <p>Delivery: 09/28/2019</p> <p>Delivery Location Code: SRRPOD</p> <p>SRRPOD</p> <p>US Environmental Protection Agency</p> <p>William Jefferson Clinton Building</p> <p>1200 Pennsylvania Avenue, N. W.</p> <p>Mail Code: 3805R</p> <p>Washington DC 20460 USA</p> <p>Continued ...</p>				

NAME OF OFFEROR OR CONTRACTOR  
 ABT ASSOCIATES INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711 FOB: Destination Period of Performance: 09/28/2018 to 09/27/2019				

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1. CONTRACT ID CODE		PAGE OF PAGES 1 3	
2. AMENDMENT/MODIFICATION NO. P00006		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)	
6. ISSUED BY SRRPOD		CODE SRRPOD		7. ADMINISTERED BY (If other than Item 6)		CODE	
SRRPOD US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3805R Washington DC 20460							
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)  ABT ASSOCIATES INC. Attn: MELISSA ASHCRAFT 55 WHEELER ST CAMBRIDGE MA 02138				(x)			
				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-17-001 0003			
CODE 043397520		FACILITY CODE		10B. DATED (SEE ITEM 13) 09/28/2017			
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required) See Schedule							
<b>13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>							
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.						
X	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).						
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:						
	D. OTHER (Specify type of modification and authority)						
<b>E. IMPORTANT:</b> Contractor <input checked="" type="checkbox"/> is not. <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) DUNS Number: 043397520 The purpose of this administrative modification is to correct the total amounts for each option period as reflected under Modification 001 to this task order. Under Modification 001, the ceiling amounts were increased by \$589,450.00. This modification revises each option period to provide the correct ceiling amounts. The correct total amount for this task order award ceiling is \$1,462,952.00. There are no other changes to this administrative modification.							
TOCOR: NANCY ABRAMS LIST OF CHANGES: Reason for Modification: Other Administrative Action Continued ...							
Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				Tiffaney Wilson			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
(Signature of person authorized to sign)				ELECTRONIC SIGNATURE (Signature of Contracting Officer)		10/30/2018	
NSN 7540-01-152-8070 Previous edition unusable				STANDARD FORM 30 (REV. 10-83) Prescribed by GSA FAR (48 CFR) 53.243			



CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
	EP-W-17-001/0003/P00006	2	3

NAME OF OFFEROR OR CONTRACTOR  
ABT ASSOCIATES INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Total Amount for this Modification: \$589,450.00 New Total Amount for this Version: \$1,424,884.00 New Total Amount for this Award: \$1,462,952.00</p> <p>CHANGES FOR LINE ITEM NUMBER: 5 Total Amount changed from \$173,972.00 to \$297,518.00</p> <p>CHANGES FOR DELIVERY LOCATION: SRRPOD Amount changed from \$173,972.00 to \$297,518.00</p> <p>CHANGES FOR LINE ITEM NUMBER: 3 Total Amount changed from \$167,050.00 to \$284,870.00</p> <p>CHANGES FOR DELIVERY LOCATION: SRRPOD Amount changed from \$167,050.00 to \$284,870.00</p> <p>CHANGES FOR LINE ITEM NUMBER: 4 Total Amount changed from \$170,467.00 to \$291,114.00</p> <p>CHANGES FOR DELIVERY LOCATION: SRRPOD Amount changed from \$170,467.00 to \$291,114.00</p> <p>CHANGES FOR LINE ITEM NUMBER: 1 Total Amount changed from \$160,239.00 to \$272,613.00 FOB changed from Destination to</p> <p>CHANGES FOR DELIVERY LOCATION: SRRPOD Amount changed from \$160,239.00 to \$272,613.00</p> <p>CHANGES FOR LINE ITEM NUMBER: 2 Total Amount changed from \$163,706.00 to \$278,769.00</p> <p>CHANGES FOR DELIVERY LOCATION: SRRPOD Amount changed from \$163,706.00 to \$278,769.00</p> <p>Delivery Location Code: SRRPOD SRRPOD US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3805R Washington DC 20460 USA Continued ...</p>				

NAME OF OFFEROR OR CONTRACTOR  
ABT ASSOCIATES INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711 Period of Performance: 09/28/2018 to 09/27/2019				

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1. CONTRACT ID CODE		PAGE OF PAGES	
						1 4	
2. AMENDMENT/MODIFICATION NO.		3. EFFECTIVE DATE		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)	
P00007		See Block 16C		PR-OLEM-19-00204			
6. ISSUED BY		CODE		7. ADMINISTERED BY (If other than Item 6)		CODE	
HQAD							
HQAD US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460							
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)				(x) 9A. AMENDMENT OF SOLICITATION NO.			
ABT ASSOCIATES INC. Attn: MELISSA ASHCRAFT 55 WHEELER ST CAMBRIDGE MA 02138							
				9B. DATED (SEE ITEM 11)			
				x 10A. MODIFICATION OF CONTRACT/ORDER NO.			
				EP-W-17-001			
				0003			
				10B. DATED (SEE ITEM 13)			
				09/28/2017			
CODE 043397520		FACILITY CODE					
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)				Net Increase:		\$50,000.00	
See Schedule							
<b>13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>							
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.						
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).						
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:						
X	D. OTHER (Specify type of modification and authority) Local Clause EPA-B-32-103A - Limitation of Government's Obligation (LOGO)						
<b>E. IMPORTANT:</b> Contractor <input checked="" type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)							
DUNS Number: 043397520							
The purpose of this modification is to:							
1 - Obligate funds under Option Period I in the amount of \$50,000.00, and							
2 - Add the Local Clause EPA-B-32-103A - Limitation of Government's Obligation (LOGO) clause to the task order.							
There are no other changes under this modification.							
TOCOR: NANCY ABRAMS InvoiceApprover: Portia Perry							
LIST OF CHANGES:							
Continued ...							
Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				Sharon Hargrove-Whitehair			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
(Signature of person authorized to sign)				 (Signature of Contracting Officer)		ELECTRONIC SIGNATURE 03/28/2019	

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED EP-W-17-001/0003/P00007	PAGE	OF
		2	4

NAME OF OFFEROR OR CONTRACTOR  
ABT ASSOCIATES INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Reason for Modification: Funding Only Action Total Amount for this Modification: \$0.00 New Total Amount for this Version: \$278,769.00</p> <p>Obligated Amount for this Modification: \$50,000.00 New Total Obligated Amount for this Award: \$257,374.00</p> <p>Incremental Funded Amount changed: from \$207,374.00 to \$257,374.00</p> <p>Invoice Approving Official changed to : Portia Perry</p> <p>CHANGES FOR LINE ITEM NUMBER: 2 Obligated Amount for this Modification: \$50,000.00 Incremental Funded Amount changed from \$20,000.00 to \$70,000.00</p> <p>NEW ACCOUNTING CODE ADDED: Account code: 19-T-D3C-000DC6-2505-19D3C17004-001 Beginning FiscalYear 19 Ending Fiscal Year Fund (Appropriation) T Budget Organization D3C Program (PRC) 000DC6 Budget (BOC) 2505 Job # (Site/Project) HQ00BM00 Cost Organization DCN-LineID 19D3C17004-001 Quantity: 0 Amount: \$50,000.00 Percent: 17.936 Subject To Funding: N Payment Address:</p> <p>Delivery: 09/28/2019 Delivery Location Code: SRRPOD SRRPOD US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3805R Washington DC 20460 USA</p> <p>Continued ...</p>				

<b>CONTINUATION SHEET</b>	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
	EP-W-17-001/0003/P00007	3	4

NAME OF OFFEROR OR CONTRACTOR

ABT ASSOCIATES INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711 FOB: Destination Period of Performance: 09/28/2018 to 09/27/2019				

## LOCAL CLAUSE - EPA-B-32-103A - LIMITATION OF GOVERNMENT'S OBLIGATION

(a) Severable services may be incrementally funded. Non-severable services shall not be incrementally funded. Contract Line Item **0002** is severable and may be incrementally funded. For contract line item **0002**, the sum of **\$70,000.00** of the total price is presently available for payment and allotted to this contract.

(b) For items identified in paragraph (a) of this clause, the Contractor agrees to perform up to the point at which the total amount payable by the Government, including reimbursement in the event of termination of those items for the Government's convenience, approximates the total amount currently allotted for those items to the contract. The Contractor shall not continue work on those items beyond that point. Subject to the clause entitled, "Termination for Convenience of the Government," the Government will not be obligated, under any circumstances, to reimburse the Contractor in excess of the amount payable by the Government in the event of the termination of applicable contract line items for convenience including costs, profit, and estimated termination costs for those line items.

(c) Notwithstanding the dates specified in the allotment schedule in paragraph (h) of this clause, the Contractor will notify the Contracting Officer, in writing, at least 5 days prior to the date when, in the Contractor's best judgment, the work will reach the point at which the total amount payable by the Government, including any cost for termination for convenience, will approximate 85% of the total amount currently allotted to the contract for performance of the applicable items. The notification will state (1) the estimated date when that point will be reached and (2) an estimate of additional funding, if any, needed to continue performance of the applicable line items up to the next scheduled date for the allotment of funds identified in paragraph (a) of this clause, or to a substitute date as determined by the Government pursuant to paragraph (d) of this clause. If, after such notification, additional funds are not allotted by the date identified in the Contractor's notification, or by an agreed substitute date, the Contracting Officer will terminate any item(s) for which additional funds have not been allotted, pursuant to the clause entitled "Termination for Convenience of the Government."

(d) The parties contemplate that, subject to the availability of appropriations, the Government may allot additional funds for continued performance of the contract line items identified in paragraph (a) of this clause and will determine the estimated period of contract performance which will be covered by the funds. If additional funds are allotted, the Contracting Officer will notify the Contractor in writing. The Contractor shall not resume performance of the contract line items identified in paragraph (a) until the written notice is received. The provisions of paragraphs (b) through (d) of this clause will apply in like manner to the additional allotted funds and to the new estimated period of contract performance. The contract will be modified accordingly.

(e) The Government may, at any time prior to termination, allot additional funds for the performance of the contract line items identified in paragraph (a) of this clause.

(f) The termination provisions of this clause do not limit the rights of the Government under the clause entitled "Default". The provisions of this clause are limited to the work and allotment of funds for the contract line items set forth in paragraph (a) of this clause. This clause no longer applies once the contract is fully funded.

(g) Nothing in this clause affects the right of the Government to otherwise terminate this contract pursuant to the contract clause entitled "Termination for Convenience of the Government".

(h) The parties contemplate that the Government may obligate funds to this contract in accordance with the following schedule:

### RECAPITULATION:

	PRIOR AMOUNT	THIS MOD.	NEW AMOUNT
<b>Option Period I</b>			
Total Maximum Amount:	\$278,769.00	\$0	\$278,769.00
Funded Amount:	\$ 20,000.00	<b>\$50,000.00</b>	<b>\$ 70,000.00</b>

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1. CONTRACT ID CODE		PAGE OF PAGES	
						1 3	
2. AMENDMENT/MODIFICATION NO.		3. EFFECTIVE DATE		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)	
P00008		See Block 16C		PR-OLEM-19-00208			
6. ISSUED BY		CODE		7. ADMINISTERED BY (If other than Item 6)		CODE	
HQAD							
US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460							
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)				(x) 9A. AMENDMENT OF SOLICITATION NO.			
ABT ASSOCIATES INC. Attn: MELISSA ASHCRAFT 55 WHEELER ST CAMBRIDGE MA 02138							
				9B. DATED (SEE ITEM 11)			
				x 10A. MODIFICATION OF CONTRACT/ORDER NO.			
				EP-W-17-001			
				0003			
				10B. DATED (SEE ITEM 13)			
				09/28/2017			
CODE 043397520		FACILITY CODE					
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
See Schedule				Net Increase:		\$103,500.00	
<b>13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>							
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.						
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).						
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:						
	D. OTHER (Specify type of modification and authority)						
X	Local Clause EPA-B-32-103A - Limitation of Government's Obligation (LOGO)						
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)							
DUNS Number: 043397520							
The purpose of this modification is to:							
1 - Obligate funds under Option Period I in the amount of \$103,500.00, and							
2 - Add the Local Clause EPA-B-32-103A - Limitation of Government's Obligation (LOGO) clause to the task order.							
There are no other changes under this modification.							
TOCOR: NANCY ABRAMS InvoiceApprover: Portia Perry							
LIST OF CHANGES:							
Continued ...							
Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				Sharon Hargrove-Whitehair			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
				 (Signature of Contracting Officer)		05/15/2019 (Signature of person authorized to sign)	

<b>CONTINUATION SHEET</b>	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
	EP-W-17-001/0003/P00008	2	3

NAME OF OFFEROR OR CONTRACTOR  
ABT ASSOCIATES INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Reason for Modification: Funding Only Action</p> <p>Obligated Amount for this Modification: \$103,500.00</p> <p>New Total Obligated Amount for this Award: \$360,874.00</p> <p>Incremental Funded Amount changed: from \$257,374.00 to \$360,874.00</p> <p>CHANGES FOR LINE ITEM NUMBER: 2</p> <p>Obligated Amount for this Modification: \$103,500.00</p> <p>Incremental Funded Amount changed from \$70,000.00 to \$173,500.00</p> <p>NEW ACCOUNTING CODE ADDED:</p> <p>Account code: 19-T-D3C-000DC6-2505-19D3C17006-001</p> <p>Beginning FiscalYear 19</p> <p>Ending Fiscal Year</p> <p>Fund (Appropriation) T</p> <p>Budget Organization D3C</p> <p>Program (PRC) 000DC6</p> <p>Budget (BOC) 2505</p> <p>Job # (Site/Project)</p> <p>Cost Organization</p> <p>DCN-LineID 19D3C17006-001</p> <p>Quantity: 0</p> <p>Amount: \$103,500.00</p> <p>Percent: 37.12751</p> <p>Subject To Funding: N</p> <p>Payment Address:</p> <p>Payment:</p> <p>RTP Finance Center</p> <p>US Environmental Protection Agency</p> <p>RTP-Finance Center (AA216-01)</p> <p>109 TW Alexander Drive</p> <p>www2.epa.gov/financial/contracts</p> <p>Durham NC 27711</p> <p>FOB: Destination</p> <p>Period of Performance: 09/28/2018 to 09/27/2019</p>				



## LOCAL CLAUSE - EPA-B-32-103A - LIMITATION OF GOVERNMENT'S OBLIGATION

(a) Severable services may be incrementally funded. Non-severable services shall not be incrementally funded. Contract Line Item **0002** is severable and may be incrementally funded. For contract line item **0002**, the sum of **\$173,500.00** of the total price is presently available for payment and allotted to this contract.

(b) For items identified in paragraph (a) of this clause, the Contractor agrees to perform up to the point at which the total amount payable by the Government, including reimbursement in the event of termination of those items for the Government's convenience, approximates the total amount currently allotted for those items to the contract. The Contractor shall not continue work on those items beyond that point. Subject to the clause entitled, "Termination for Convenience of the Government," the Government will not be obligated, under any circumstances, to reimburse the Contractor in excess of the amount payable by the Government in the event of the termination of applicable contract line items for convenience including costs, profit, and estimated termination costs for those line items.

(c) Notwithstanding the dates specified in the allotment schedule in paragraph (h) of this clause, the Contractor will notify the Contracting Officer, in writing, at least 5 days prior to the date when, in the Contractor's best judgment, the work will reach the point at which the total amount payable by the Government, including any cost for termination for convenience, will approximate 85% of the total amount currently allotted to the contract for performance of the applicable items. The notification will state (1) the estimated date when that point will be reached and (2) an estimate of additional funding, if any, needed to continue performance of the applicable line items up to the next scheduled date for the allotment of funds identified in paragraph (a) of this clause, or to a substitute date as determined by the Government pursuant to paragraph (d) of this clause. If, after such notification, additional funds are not allotted by the date identified in the Contractor's notification, or by an agreed substitute date, the Contracting Officer will terminate any item(s) for which additional funds have not been allotted, pursuant to the clause entitled "Termination for Convenience of the Government."

(d) The parties contemplate that, subject to the availability of appropriations, the Government may allot additional funds for continued performance of the contract line items identified in paragraph (a) of this clause and will determine the estimated period of contract performance which will be covered by the funds. If additional funds are allotted, the Contracting Officer will notify the Contractor in writing. The Contractor shall not resume performance of the contract line items identified in paragraph (a) until the written notice is received. The provisions of paragraphs (b) through (d) of this clause will apply in like manner to the additional allotted funds and to the new estimated period of contract performance. The contract will be modified accordingly.

(e) The Government may, at any time prior to termination, allot additional funds for the performance of the contract line items identified in paragraph (a) of this clause.

(f) The termination provisions of this clause do not limit the rights of the Government under the clause entitled "Default". The provisions of this clause are limited to the work and allotment of funds for the contract line items set forth in paragraph (a) of this clause. This clause no longer applies once the contract is fully funded.

(g) Nothing in this clause affects the right of the Government to otherwise terminate this contract pursuant to the contract clause entitled "Termination for Convenience of the Government".

(h) The parties contemplate that the Government may obligate funds to this contract in accordance with the following schedule:

### RECAPITULATION:

	PRIOR AMOUNT	THIS MOD.	NEW AMOUNT
<b>Option Period I</b>			
Total Maximum Amount:	\$278,769.00	\$0	\$278,769.00
Funded Amount:	\$ 70,000.00	<b>\$103,500.00</b>	<b>\$173,500.00</b>